

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	S. M. PATEL INSTITUTE OF COMMERCE
1.2 Address Line 1	GLS CAMPUS
Address Line 2	ELLIBRIDGE
City/Town	AHMEDABAD
State	GUJARAT
Pin Code	380006
Institution e-mail address	info@smpic-gls.org
Contact Nos.	26440036
Name of the Head of the Institution:	Dr. Ashwin Purohit
Tel. No. with STD Code:	079-26440036
Mobile:	9879025135

Name of the IQAC Co-ordinator:

Prof. Bhumika Ansodaria

Mobile:

9879500695

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

GJCOGN 20831

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

<http://www.smpic.org/>

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle				
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15/06/2009

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Gujarat University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	7
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	2
2.4 No. of Management representatives	2
2.5 No. of Alumni	2
2.6 No. of any other stakeholder and community representatives	-
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	17
2.10 No. of IQAC meetings held	4

2.11 No. of meetings with various stakeholders: No. Faculty -

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC held regular meetings to ensure quality in all the spheres of education. Resolutions were passed at the meetings for complete quality enhancement.
A number of committees were set up for the good academic, administrative and financial work. The teaching and the non-teaching staffers were made to put into practice the best practices of the institution.
The teachers were instructed to employ modern methods of teaching to improve the quality of learning.
A decision was made to create a learner- centric environment.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Refer Annexure 1	

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

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Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1	-	-	-
UG	1	-	-	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	1	2		
Others		-	-	-
Total	3	2		
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No. The syllabus is prepared and revised by affiliating university from time to time. The last revision was carried out in 2011-2012.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
-	18	-	-	-

2.2 No. of permanent faculty with Ph.D.

4

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

9

3

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	06	14
Presented papers	15	15	2
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT is introduced by the college in teaching and learning.
 Use of online resources in the classroom.
 Student's participation in national level seminar.
 Group discussion, presentation, projects by the students.
 Identifying slow learners and helping them.
 Special support / guidance to weaker students
 Presentation by students

2.7 Total No. of actual teaching days during this academic year

198

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Two sets of question papers are drawn. One of them is selected by the principal.
- Re-checking / Re-assessment is allowed.
- In genuine cases on the submission of necessary evidences re-test is allowed.
- Model answer books are shown to the students.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1		
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2.10 Average percentage of attendance of students

70%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.com.	1098	85	300	338	-	58
M.com.	95	-	19	10	-	7
-	-	-	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC plays a vital role in ensuring the quality of teaching-learning process.

IQAC regularly meets and deliberates for improvement in the teaching –learning

IQAC studies teaching –learning methods followed by other reputed institutions.

IQAC deliberates on it in the meeting with the staff.

IQAC takes into consideration the views of the faculty.

The efforts are made to improve the process and to make it student friendly.

The IQAC helps the administration for smooth and effective implementation of teaching-learning process.

IQAC promotes the departments to organise guest lectures of experts from various institutions.

Educational tours and industrial visits are regularly organized to make the teaching more effective and topics taught are experimentally realized.

IQAC encourages the faculty participation in conferences, seminars, workshops and such other academic meets wherein the teacher’s skills are improved.

It promotes and supports organization of various academic events on campus of the college.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-

Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	2
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6	-	-	-
Technical Staff	1	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Constant upgradation of library resources.
2. Holding seminars on regular basis.
3. Encouragement to faculty members to participate in seminars, conferences and workshops etc.
4. Efforts to create healthy atmosphere for research on campus.
5. Grant of duty leave for research work and participation in seminars and reimbursement of expenditure.
6. Encouragement to faculty members to apply for minor research projects.
7. Constant encouragement and incentives by the college management for research activities.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	Rs. 1,90,000	
Outlay in Rs. Lakhs	-	-		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	9	1	1
Non-Peer Review Journals	1	4	
e-Journals	5	3	
Conference proceedings	2	3	1

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2	UGC	1.9 lacs	1.2 lacs
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-

Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No. Chapters in Edited Books

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies		Self-finance			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>	
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="4"/>	Any other <input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Nishulk Shikshan Abhiyan, Charity at Sanand
- Visit to Cancer Ward, Civil Hospital
- Invited Municipal School Students
- Celebration of Sports Day
- Distribution of Blanket to slum dwellers
- Kashmir Relief Fund was raised
- Cleanliness Drive in slum areas
- Celebration of Cleanliness Day on the Eve of Gandhi Jayanti
- Blood donation camp in association with Indian Red Cross Society

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3157.01 sq. mts.	-	-	3157.01 sq. Mts.
Class rooms	21	-	GLS Management	21
Laboratories	2	--	GLS Management	2
Seminar Halls	1	-		1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-		1,24,750/-
Value of the equipment purchased during the year (Rs. In Lakhs)	-	-		-

Others	-	-		-
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4.2 Computerization of administration and library

The administrative office is fully computerized.
Accounting software is installed.
The library is fully computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books	5,672		4460		10,132	401,595
e-Books	4,733		16,329(9 8,000 ebooks available under N- List program subscripti on		21.062	
Journals	8		-		8	
e-Journals	3828	5,000	-		3828	5,000
Digital Database						
CD & Video	100		-		100	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	140	2	6	140		5	5	0
Added	03	0	0	0		1	2	0
Total	143	2	6	140		6	7	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Use of computers and free access to internet is available to the teachers and the students in library, staff room.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs. 30,206
ii) Campus Infrastructure and facilities	Rs. 1,14,314
iii) Equipments	Rs. 1,24,750
iv) Others	-
Total :	Rs. 9,61,433/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. In an orientation programme for the first semester students, they are made aware of various student support services.
2. Regular notices are circulated to the students.
3. Regular interaction with students in the classroom and in meetings.
4. Student feedback.
5. IQAC forms different committees such as Career Counselling Cell, Employment Cell, Grievance Redressal Cell, and Women's Development Cell etc.

5.2 Efforts made by the institution for tracking the progression

1. Regular meetings with the students.
2. Periodic review by faculty members, HoDs, Principal and IQAC.
3. Discussion on performance of the students in the examination, viva, assignment etc.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2898	220		

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	1582	54.58		1316	45.42

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2808	67	08	266	-	3149	2410	112	10	363	3	2898

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A special Certificate course in Banking and Certificate course in Family Business & Entrepreneurship are run by the college which help the students who aim to pursue their career in the banking sector or establish their own business.

With NSDC, SMPIC conducted a skill development course in "Business Correspondent & Business Facilitator". Around 700 students were benefitted by the same.

Special Orientation programme and sessions are organised by the college for providing guidance to all such students who are going to appear in various examinations. Apart from regular guidance by faculties, experts from various training schools are invited to help them and guide them. It is difficult to develop any formal system of data collection, however number of students from all the years keep preparing for various competitive examinations. A large number of students are pursuing professional courses like C.A, C.S, CFA, and ICWA. Currently 770 students are pursuing CA, 211 are pursuing CS and 22 students are pursuing ICWA.

Moreover students also prepare for TOEFL, GRE, CAT, MAT, GMAT etc as they wish to pursue higher education in foreign countries like UK, USA, Canada, Australia, NewZealand etc. Post graduate students prepare for NET and SLET examination. Every year, we invite professional trainers from the institutes like United World, Logic Academy, Knowledge Academy, TIME and Endeavour to guide the students. The library subscribes Career Guidance dailies and periodicals like India Development Report, World Development Report, Economic Survey and Magazines like CSR, Yojana, India Today etc.

No. of students beneficiaries

60

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

SMPIC believes in the significance of counselling for the young students. Various steps are taken in this direction. Faculty members are appointed as class counsellors for each class. They are available on every Saturday in 4th lecture in their respective class rooms. Along with academic guidance, the counsellors counsel the students for their social and psychological problems also. They mentor them to become better individuals.

Academic Counselling:

- During the admission procedure, faculties are assigned duties to counsel the students regarding the college policies.
- Special orientation program is organised for students of the first semester wherein they are informed about the university and college examination pattern, various co-curricular and extra-curricular activities of the college and are further motivated to participate in various events organized by the colleges.
- Each faculty mentors bright students from each semester. They help and guide them to achieve academic excellence.
- Before examinations, students can approach the teachers for academic difficulties and doubt solving sessions are conducted as per the requirement of the students.
- After assessing the test papers teachers help the students to improve and work upon their weaknesses. The mistakes made by the students are discussed and solved during the counselling sessions.
- Those students who are weak in studies are provided extra help during remedial classes to improve their performance in the examination.
- The bright students are specially guided and encouraged to perform even better and secure university ranks. Each faculty takes care of 2 to 3 such students in each semester.

Personal and psycho-social counselling:

- College has CWDC to resolve various issues related to psychological, gynaecological and personal problems of girls.
- Class counsellor takes care of personal and social issues of students.

Career counselling

- Counselling sessions for Professional courses like C.A., C.S., M.B.A, Banking, ICWA and CFA are conducted to create awareness among the students.
- Workshops, seminars & symposium are conducted to develop the skill in the fields like Fine Arts, Theatre, Personality Development, Dance, Modelling, Mass Communication etc.
- Career counselling and Placement Cell of the college arranges career guidance lectures. Experts from various fields are invited to inform students about various career options available.

College has its own Career Guidance and Placement Cell.

- Career Guidance Cell is run by the college which undertakes various activities like industrial visits, lectures by career consultants. Around 30% students are benefitted from the career guidance cell.
- Students are benefitted with good jobs due to personal recommendation and cooperation of teachers.
- List of qualified students are sent to different organisations and also campus interviews are conducted in college campus for recruitment of the students.
- To facilitate and promote skill development amongst students, a centre for National Skill Development Corporation, a programme run by central government is conducted in the premises.
- Tata Consultancy Services organized interview in college campus, total 48 Semester-6 students appeared in it, out of which 13 students cleared personal interview round and were called for the training at TCS.
- Southern Indian Bank had organised interview in college campus, total 140 students appeared in it, out of which 16 students were selected.
- Reliance Capital organised interview in college campus, total 50 students appeared in it, out of which 6 students were selected

No. of students benefitted

160

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
8	440	40	
1	5		1

5.8 Details of gender sensitization programmes

Seminar on ' Women Empowerment and cyber crime' was organised by cyber cell, CID crime and Railway wherein 60 girls were participated at senate hall on 12th August, 2014.

Pinkathone: A 5 km run of of women for social cause wherein 45 girls participated at Sabarmati Riverfront on 12th October 2014.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	60	1,47,000
Financial support from government	80	7,80,740
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ - _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION To be a vibrant and innovative centre for education, to equip students with knowledge and skills, inculcate values, identify hidden talents, provide opportunities for students to realize their full potential and thus shape them into future leaders, entrepreneurs and above all good human beings and ideal citizens for their own as well as social upliftment.

MISSION To contribute to society through promotion of teaching, learning and knowledge and thus to become one of India's leading Centre of Excellence by imparting commerce education of the highest standard.

6.2 Does the Institution has a management Information System

Yes, all the information on the college is available on computer and paper in the official files.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The institution is affiliated to Gujarat University. The institution follows the course and syllabus designed by Guj Uni. Some of our faculties are members of BOS who are active in formulating the syllabus.
- Considering the need of trade, commerce and industry, the institution offers the foundation and soft skill courses.
- Preparation of study material for the subjects of soft Skills and Foundation Courses.
- Moreover we give assignments for each subject, arrange students' PPT presentations and seminars in which experts from various fields are invited as speakers.

6.3.2 Teaching and Learning

1. Semester wise Academic calendar is prepared.
2. Group discussion, presentation, assignments.
3. Using multimedia and audio-visual aids.
4. Fieldwork and project work.

6.3.3 Examination and Evaluation

- Examination committee is formed.
- Schedule for internal examination is circulated in advance.
- Timely evaluation of answer books.
- Internal examinations are conducted per semester and marks obtained, become part of the internal marking. Besides, the internal evaluation is done on the basis of attendance, MCQ test, submission of assignments and presentations made by them.
- Re-checking is allowed.

6.3.4 Research and Development

- 6.3.5
- The institution promotes research and facilitates the researchers.
 - Facilities for research like internet, journals, magazines are available.
 - A Research Centre is opened by GLS to promotes research work amongst faculties and students.
 - Faculties are motivated for Minor Major research Projects and PhD work.

- Display of new arrivals.
- Easy access to books and magazines.

6.3.6 Human Resource Management

- A Social Club is formed under which a number of recreational programs are organised for staff internal interaction.
- GLS has also established a Credit Society for the staff welfare schemes. Members can avail grains and white goods at discounted price at zero interest. Moreover amount is payable by members in 10 easy instalments.
- Training programme for teaching and non – teaching staff

6.3.7 Faculty and Staff recruitment

Strictly on the basis of University and Government norms.

6.3.8 Industry Interaction / Collaboration

The college organises Industrial Visits every year to provide exposure to the students about the various aspects of the an industry. Successful Business entrepreneurs are invited to deliver talk. The institute has established a corpus fund of Rs. 35 Lacs for conducting such programs. Placement cell at the institute helps the students' placements. Students are encouraged for entrepreneurship through programs conducted in coordination with EDI. College regularly endeavours for collaboration and interactions with institutes and industries for collaborative research activities.

- College has signed MoUs with B.J. V M College , Vallabh Vidyanagar, Anand Commerce College, Anand, H.A.College of Commerce, NR Institute of Business Management and R.J.Tibrewal College of Commerce, Ahmedabad for various academic/research activities and faculty/students exchange programmes as well as library sharing.
- Many of the college faculty members are members in executive committees of various associations and boards. They are also registered as Guides in various universities which helps to gain collaborative research knowledge.
- We have tie-up with the Concordia College, New York for transfer program. We have a formal tie up with Concordia College, New York for the Students' exchange programme as well as FDPs.
- Formal tie-up is made with TCS and CIMA, U.K. to develop students' skills, FDPs and placement assistance. Various short term courses are planned so that students can be prepared for building a bright career in the competitive world.
- The institute organized an interaction with the delegation consisting of twelve academic institutes of the UK with a view to work out academic linkages.
- We are in process of communication with various universities of the U.S. and Canada for academic tie ups and collaborations.

6.3.9 Admission of Students

The college grants admission to the students as per University instructions and guidance.

6.4 Welfare schemes for

Teaching	Credit Society, Social Group, Group Insurance and Gratuity
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Non teaching	Credit Society, Social Group, Group Insurance and Gratuity
Students	Fees Refund for bright students, Scholarships,

6.5 Total corpus fund generated

35 LACS

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	Yes		yes	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

Alumni meets are arranged. GLS Voice is sent. Their feedbacks are taken. Alumni holding good positions at various places are invited as guests in various functions of the institute.

6.12 Activities and support from the Parent – Teacher Association

Parent teacher meets are organised for obtaining constructive feedbacks.

6.13 Development programmes for support staff

GLS organises training workshops for the support staff at free of cost.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Energy conservation

- Global Warming and Energy Conservation are the burning problems of 21st century. The dome along with the ventilators in the entrance of the institute as well as big windows in the classrooms provide sufficient light and aeration. As a result, less electricity is consumed.
- The students are instructed by the faculties to switch off the fans and lights before leaving the class and to switch on only required number of lights and fans while in the class. The faculties and office staff ensure proper closure of computers after using it. The Peons have also been assigned the duty of checking that the lights and fans are properly switched off as soon as the lectures are over.
- Proper precautions are taken to prevent the wastage of water in the premises. Water is used economically.

Use of Renewable Energy

The institute is very conservative about the use of papers and avoid taking print outs of the documents if not required. The reverse blank side of the printed documents and envelopes are re-used for different purposes to save paper and tree.

SMPIC in association with Tata group is planning to install solar energy plant within the campus.

Efforts for Carbon Neutrality

The Institute emphasizes on the awareness regarding conservation of natural resources and pollution free environment. Faculty members regularly pool vehicles. Students are also informed to make minimum use of vehicles by sharing of vehicles and also use of public transport. The college also organize 'No Vehicle Day' on which the students and the faculty members insist on not using automobile vehicles and use bicycles.

Plantation

The management has put all the efforts to make Green Campus. The College, CWDC and NSS wings conduct tree plantation programmes. Our students participated in the plantation drive organized by Gujarat University. SMPIC undertook the project of 'Greening of Campus' wherein both the students and faculties planted trees in the campus.

Hazardous Waste Management

College does not generate any hazardous waste. Moreover, the students are not only made aware about the burning problems and hazards created due to poor waste management but are also taught the

practices to avoid it.

E-Waste Management

The college generates very less amount of e-waste and proper care is taken while discarding it. We use flash drives and rewritable CDs to reduce e-waste. Computer and other electronic gadgets are purchased in exchange schemes from K.D. Systems Ltd. or if possible they are upgraded.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. SMPIC and Gujarat Law Society started the journey towards private university status with an objective of academic up gradation and overall development.
2. Arts club was started to groom the artistic skills of the students.
3. Placement week was organized so the students will to go for employment is benefited.
4. Certificate course on entrepreneur got started effectively.
5. Gandhian philosophy group was formed.
6. Letter of permission was mailed to UGC regarding installation of solar panel at our campus.
7. Academic collaboration were made with international bodies like Concordia, CIMA , BJVM, HA and other colleges
8. EBooks were downloaded for the benefit of students' fraternity.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The primary focus was to complete all the formalities for accreditation of NAAC. IQAC has successfully submitted the LOI and after the acceptance of the same is actively working for the submission of all the necessary documents for consideration of NAAC.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

BEST PRACTICE 1

1. TITLE OF THE PRACTICE: FACULTY ORIENTED PRACTICES

2. Goal

It is the goal of the College is to make its faculty members well versed with the most modern developments/trends in their respective subject and provide opportunity to pursue society-oriented research studies and projects.

3. The Context

The college motivates the faculty members for advancement and updating of knowledge by providing them with all kinds of facilities.

4. The Practice

- Faculties from all departments prepared a proposal for Minor Research Project and applied for the same to UGC.
- GLSCRD had an active involvement in helping faculties to apply for research projects sponsored by various funding agencies.
- FDP are organised for the faculties for the up gradation of their knowledge and skills.

5. Evidence of success:

- Minor project of two faculties of SMPIC was approved by UGC in the year 2014-2015.

6. Problems Encountered and Resources Required

Problems Encountered and Resources Required Problems / Challenges Problems Resolved

- Being a self financed college the faculty members do not receive any kind of financial assistance for conferences, seminar and research based projects. The college management promotes faculty members to pursue research work and provides them with the required duty leaves and financial assistance.

7.3.2. BEST PRACTICE 2

1. TITLE OF THE PRACTICE: STUDENT ORIENTED PRACTICES

2. GOALS:

The motto of the college is to mould minds and shape careers of the students and provide them with ample opportunities to gather knowledge and experience. The institute intends to develop social awareness and inculcate the qualities of unity, leadership and self-confidence.

3. CONTEXT:

The institute motivates the students by providing the necessary resources and infrastructure and caters to need of overall development of college and the students.

4. PRACTICE: Book review practice has been introduced by the college for the students to enhance reading skills. The students not only review the books but are also encouraged to donate the same to the college library for the benefit of future students.

- Student's research projects were prepared.

5. EVIDENCE OF SUCCESS:

- All the students of Sem-2, sem-4 and sem -6 have reviewed the books in groups from a prescribed list prepared by the faculty members of Department of English. The students donated the reviewed books to the library.
- Research projects were decided to be submitted to AMC and GIDC.

6. Problems Encountered and Resources Required

Problems Encountered and Resources Required	Problems Resolved
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	Problems / Challenges		
	<p>1.Certain books were not easily available from the prescribed list</p> <p>2.Some students were not aware about proper methodology of writing book reviews</p>	<p>Other relevant titles were suggested to the students</p> <p>Faculties gave them guidance for the same.</p>	

1. TITLE OF THE PRACTICE: FACULTY ORIENTED PRACTICES					
<p>2. Goal</p> <p>It is the goal of the College is to make its faculty members well versed with the most modern developments/trends in their respective subject and provide opportunity to pursue society-oriented research studies and projects.</p>					
<p>3. The Context</p> <p>The college motivates the faculty members for advancement and updating of knowledge by providing them with all kinds of facilities.</p>					
<p>4. The Practice</p> <ul style="list-style-type: none"> • Faculties from all departments prepared a proposal for Minor Research Project and applied for the same to UGC. • GLSCRD had an active involvement in helping faculties to apply for research projects sponsored by various funding agencies. • FDP are organised for the faculties for the up gradation of their knowledge and skills. 					
<p>5. Evidence of success:</p> <ul style="list-style-type: none"> • Minor project of two faculties of SMPIC was approved by UGC in the year 2014-2015. 					
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****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

<p>College has decided to form an environment wing and conduct various programs under this wing.</p> <p>Tie up South Asia Youth Environment Network is in process to work at a better platform for the cause of environment .Book reviews on the environment is initiated. Apart from this we celebrate No Vehicle day, Cycle Day, Tree Plantation, etc., for environment consciousness. We organize Poster-Making and Painting competition representing environmental issues to increase the awareness.</p>
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7.5 Whether environmental audit was conducted?

no

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

No

8. Plans of institution for next year

The college has been able to achieve paramount success in its academic and para academic performance and quality of research during previous year. The upcoming plans are

- Compulsory project presentation, MCQ tests and Assignment submission by all the students of semester 1
- Books to be prepared by all the faculties for semester 1 students of the college for the GLS University
- Environment Wing to be established and tie up with international bodies for the cause of environment. Plantation compulsory for all the students of semester 1 and included in internal marks.
- NSS subject make compulsory for the students of first semester
- Tie up with Tata Power for solar panels and Sintex for biogas plant.
- Book fair to be organised for the students
- Subject taught will be 6+2 instead of 7+2 pattern so that students can perform better

Name Prof. Bhumika Ansodaria

Name Dr. Ashwin Purohit

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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